

Residential History

Overview/Policy

Provide full residential history for the past 10 years with no gaps. This information is used by regulators for a number of reasons, including completing background checks.

The Residential address of an applicant at age 18 can be used for any period of time before that date to reach a 10 year residential history.

Data fields from the Residential History section will not populate NMLS Consumer Access.

Definitions and Charts

Not applicable

How To

Add Residential History:

1. From the Residential History section of the Individual (MU4) Form, click the **Add** button.
2. Complete all **required fields** for the residential address.
3. Click the **Save** button.

Residential History

Click **Add** to provide your residential history. A complete ten years is required without gaps.

| | From | To | Address | City | State | Country / Province |
|--|---------|---------|------------------|------------|------------|--------------------|
| | 09/2011 | Present | 1675 Maple Drive | Smithsburg | Alabama | United States |
| | 04/1995 | 09/2011 | 89 Court Street | Blacksburg | New Jersey | United States |

Add

Repeat steps to add additional Residential History or click the **Edit** () icon to edit or delete an entry.

Update Residential History:

1. From the Residential History section of the Individual (MU4) Form, click the edit icon next the old address.
2. Enter the month and year (MM/YYYY) of when the address was vacated in the "To" date.
3. Uncheck the box that states "Check here is this is your current address"

4. Click the **Save** button.
5. To add a current address, follow Steps 1 through 3 from the Add Residential History section above.

The screenshot shows two views of the 'Residential History' section. The left view displays a table with columns: From, To, Address, City, State, and Country / Province. The right view shows the form for adding a new address with fields for From, To, Address, City, State, Country / Province, and Postal Code, along with a checkbox for 'Check here if this is your current address'.

| From | To | Address | City | State | Country / Province |
|---------|---------|------------------|------------|------------|--------------------|
| 09/2011 | Present | 1675 Maple Drive | Smithsburg | Alabama | United States |
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Helpful Hints

1. If the mailing address is different from the physical address, enter the mailing address in the **Identifying Information** section of the Individual (MU4) Form and enter the physical address in this section.
2. When entering the current address, leave the "To" field blank and check the box next to "Check here if this is your current address".
3. Only the month and year of the date are necessary to complete the "To" and "From" fields. Format: MM/YYYY.

Additional Resources:

- Quick Guide:
 - [MU4 Filing Instructions](#)
 - [Amendments \(MU4\)](#)

[**See Individual Help Table of Contents**](#)